

Executive Committee (EC)

Reporting to:

Director

Terms of Reference

The role of the School Executive Committee is to advise and make recommendations to the Director on all matters of administration, budget, management, personnel and policy. This includes advice and recommendations on

- the implementation of the School's strategic plan;
- the development of the School's budget;
- the evaluation and development of policies relating to research, infrastructure, teaching and learning, postgraduate studies, marketing, recruitment, visitors and ethics;
- issues or policies brought to it by officers and committees of the University; and
- matters arising through liaison with relevant external bodies, including universities, professional societies, research networks and government agencies.

Composition

Ex Officio members (5)

- Director (Chair)
- Chairs of Committees (4)
 - Research and Higher Degree Research (RHDRC)
 - Search and Visitors (SVC)
 - Teaching and Learning (TLC)
 - Marketing and International Relations (MIRC)

The Chair may co-opt other persons to the Committee as required.

Administrative Arrangements

A quorum is 5 members. The School Executive Officer will provide secretarial support to the Committee.